

## SECTION II

### ORGANIZATION AND ADMINISTRATION

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Board of Supervisors for the University of Louisiana System  
Board of Supervisors for the Louisiana State University System  
Board of Supervisors for the Southern University System  
Board of Supervisors for the Louisiana Community and Technical College System

##### **Boards Which Govern UL Lafayette**

Louisiana Board of Regents  
Link to members of Board of Regents <https://regents.la.gov/about/the-louisiana-board-of-regents/board-members/>  
Board of Supervisors for the University of Louisiana System  
Link to members of Board of Supervisors <https://www.ulsystem.edu/board-members/>

##### **Organization of UL Lafayette**

The University Council  
President  
Provost and Vice President for Academic Affairs  
Vice President for Administration and Finance  
Vice President for Enrollment Management  
Vice President for Research, Innovation, and Economic Development  
Vice President for Student Affairs  
Vice President for University Advancement  
Senior Advisor to the President  
Executive Director of Strategic Initiatives and Diversity  
Assistant Vice President for Academic Affairs  
Chief Information Officer  
Chief Communications Officer  
President of the Faculty Senate

Academic Deans and Directors of Administrative Units  
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##### **UL Lafayette Organizational Chart**

Link to Organizational chart on Administration and Finance website  
<https://adminfinance.louisiana.edu/about-us>

## **BOARDS WHICH GOVERN HIGHER EDUCATION IN LOUISIANA**

The organization of higher education is described in Article VIII of the Constitution of the State of Louisiana. Section 5 creates the Louisiana Board of Regents and prescribes that it shall plan, coordinate and have budgetary responsibility for all of public higher education. Section 6 creates the Board of Supervisors for the University of Louisiana System and vests within it powers of management over nine (9) state colleges and universities, one of which is the University of Louisiana at Lafayette.

The Louisiana State University System and the Southern University System have separate management boards which are also responsible to the Board of Regents.

The Constitution of the State of Louisiana provides the state legislature with ample powers to assign authority and responsibility to the boards which govern UL Lafayette.

## **ORGANIZATIONAL STRUCTURE OF UL LAFAYETTE**

The University administration is divided into six major areas. These are: Academic Affairs, Research, Student Affairs, Administration and Finance, University Advancement and Enrollment Management. The organization chart at the end of this section shows the relationship within and among these units.

### Qualifications of Administrators

UL Lafayette's administrators perform a critical role in supporting the University's goals and strategic initiatives. They facilitate and enable high quality teaching, research, and service, ensure maximum efficiency and integrity in the University's operations, and collaborate in defining the vision and future of the institution. Because of their significant role, UL Lafayette's senior administrators must meet defined qualifications, including academic preparation of at least a baccalaureate degree and experiential preparation for the positions to which they are appointed. Senior administrators who serve within the academic affairs area are generally expected to hold a terminal degree. Particular qualifications for each administrative position on campus are provided in the vacancy announcements prepared as part of the hiring process (see the Staff Handbook for additional information under "Academic Affairs").

### The University Council

The University Council is composed of the President, Vice Presidents, others who represent areas of Vice Presidential, the Faculty Senate, and other areas of responsibility. The chairman of the University Council is the Provost/Vice President for Academic Affairs.

### The President

The President is responsible for the execution of the administrative and educational policies of the Board of Regents and the Board of Supervisors. He is the chief executive officer of the University. Additional information about the expectations of university presidents may be found in the UL System Board *Rules*.

### The Provost and Vice President for Academic Affairs

The Provost and Vice President for Academic Affairs is the chief academic officer of the University and coordinates the work of the other University Vice Presidents. He also acts as chief administrative officer in the absence of the University President. The Provost oversees the implementation of the University's academic mission and has broad responsibility for its faculty, academic programs, and academic policies. The Provost administers the Graduate School and

the University's eight degree-granting colleges: the B. I. Moody III College of Business Administration; the Ray P. Authement College of Sciences; and the Colleges of the Arts; Liberal Arts; Education; Engineering; University College; and Nursing and Allied Health Professions. Also included in the Academic Affairs are the Office of Academic Programs, Office of Academic Resources, Office of Faculty Affairs, that assist with academic functions and student support services administered through units that include: Academic Success Center; the University Honors Program; The Registrars' Office, the Student-Athlete Academic Center; the University libraries; the University Art Museum; University Connection; and Institutional Research.

#### The Vice President for Research

The Vice President for Research oversees research activities, economic development, and technology transfer activities of the University. Within this area, the Office of Research and Sponsored Programs assists faculty who seek external funding for their research. The Office of the Vice President for Research also builds alliances with local, regional, state, and national business, governmental and industrial leaders that will result in bringing funding, equipment, services, and other resources to the University. The VPR oversees the operation of some forty research centers and institutes.

#### The Vice President for Student Affairs

The Vice President for Student Affairs administers all non-academic student programs, facilities, and services. The various offices of the Student Affairs area strive to ensure the welfare of all students and to enhance the quality of student life. The VPSA oversees student affairs, housing programs, Student Union programming, student publications, student health services, and student government, among other programs and functions. Additional information about these and other student programs and services can be found in the UL Lafayette *Student Handbook*, published annually.

#### The Vice President for Administration and Finance

The Vice President for Administration and Finance administers the business and information technology functions of the University. Business functions include budgeting, internal auditing, payroll, purchasing, personnel services, accounting, physical facilities, and some auxiliary enterprises such as the campus public radio station KRVS, the University Bookstore, food services, housing facilities, continuing education, and farm operations. Within information technology, the VPAF oversees computing support services and information systems.

#### The Vice President for University Advancement

The Vice President for University Advancement has broad responsibility for offices through which the University interfaces with its various external constituencies, particularly in the interest of building knowledge of and support for the University's programs and initiatives. The University Advancement area includes Alumni Affairs; Advancement Services; the Office of Development; Communications and Marketing. The VPUA serves as the University's liaison with the UL Lafayette Foundation.

#### The Vice President for Enrollment Management

The Vice President for Enrollment Management administers the student recruitment and enrollment support services of the University. The VP EM oversees the offices of Enrollment Services, Admissions, Scholarships, Financial Aid, and Orientation. The VP EM works with the academic affairs area to improve students' academic performance and completion of their degree.

## **ORGANIZATION OF ACADEMIC AFFAIRS**

### Academic Deans and Directors of Administrative Units

The deans of the eight (8) undergraduate colleges, the Dean of the Graduate School, and three (3) assistant vice presidents lead academic functions and student support services administered through the Academic Success Center, and the Directors of the University Honors Program, the Student-Athlete Academic Center, the University libraries, the University Art Museum, University College, Continuing Education; and Institutional Research are responsible to the Provost/Vice President for Academic Affairs for the leadership and administration of academic programs within their area.

### Directors of Schools, Department Heads and Coordinators

These officers are responsible to the deans of their respective colleges for the academic, personnel, financial and material needs of their academic units. They must function as a two-way communication channel, carrying their views and the views of the faculty convincingly to the administration and leading their faculty to understand and embrace the administration's institutional goals and procedures.

### Departmental Governance

The directors of schools or department heads are the chief administrative officers of the schools or departments and should also be the leaders of their faculty. Administrative decisions at the school or departmental level are the responsibility of these officials; however, advice from other members of the department is essential in the formation of decisions. Matters directly concerning curricula and/or course descriptions and content should generally be decided in favor of recommendations of appropriate committees.

Administrative officers are urged to call frequent faculty meetings so that all members may be kept informed and may participate in the formulation of decisions.

### Chain of Authority

The line of administrative authority is from the department head (to Director of the School, where appropriate), to the Dean of the College, to the Provost/Vice President for Academic Affairs and, finally, to the President. This sequence of official review should be respected in all cases of disagreement. Only when a resolution of differences proves impossible at any given level should the matter be taken to the next higher authority.